

**UNION LOCAL SCHOOL DISTRICT
PROFESSIONAL APPLICATION FORM**

Date: _____

Please Check One: Elementary _____
Secondary _____

Name _____

SS # _____

Address _____

City _____

County _____ State _____ Zip _____

Phone _____

You are subject to a criminal background check and the results must be satisfactory to the Board of Education or its designee for possible employment. Have you ever been convicted of a felony and/or misdemeanor? Yes ___ No ___.
If yes, what accommodations do you feel we could make which would allow you to perform the duties of the position for which you are applying?

Position Applied for _____

At the time of making application, are you under contract for the present school term? _____

If so, when does this contract expire? _____

Have you ever been dismissed, asked to resign or refused re-employment as a teacher?
_____ Yes _____ No If yes, where and when? _____

List valid certificates you now hold:

<u>Certificate Type</u>	<u>Expiration Date</u>	<u>Subjects listed on Certificate(s)</u>
_____	_____	_____
_____	_____	_____

Are you willing to attend school activities and supportive organization meetings on a regular basis? _____

ACADEMIC PROGRAM: Please list all Secondary Schools, Colleges and Universities attended:

<u>School/College</u>	<u>Location</u>	<u>Dates Attended</u>		<u>Degree</u>
		<u>From</u>	<u>To</u>	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

MILITARY RECORD:

<u>Branch of Service</u>	<u>Date Entered</u>	<u>Date Discharged</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

RECORD OF EMPLOYMENT: (Arrange Chronologically with most recent position at the top)

Position	Dates of Employment	Employer Address	Phone

REFERENCES: (Include at least two personal references and two professional references.)

Name	Address/Phone	Length of Time Known	Nature of Association

LIST ANY PERTINENT INFORMATION THAT WAS NOT COVERED BY THIS APPLICATION.
(Special achievement of honors, awards, or distinction, long-range goals, etc.)

NOTICE: The school district affirms that no person shall, on the bases of race, color, national origin, sex, and disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the superintendent or designated coordinator. This policy shall prevail in all Board policies concerning school employees and students.

Complaints should be referred to:
Title VI, Title IX, and Section 504 coordinator
Mr. Ben Porter
Union Local Schools
66779 Belmont-Morristown Rd.
Belmont, Ohio 43718
(740) 782-1978

RETURN THIS APPLICATION TO:
The Superintendent of Schools
Union Local School District
66779 Belmont-Morristown Rd.
Belmont, Ohio 43718

 FOR CENTRAL USE ONLY:

Interviewed by _____ Date _____

COMMENTS _____

